

The **Wild** Ways

Evidence Me Policy

Effective Date	01/06/2025
Policy Description	Guidance & principles for the appropriate use of <i>Evidence Me</i> .
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Approved	CEO
Organisation	The Wild Ways / The Wildheart Foundation / Raising A Wild Child / The Wild Child PDA Foundation

Overview

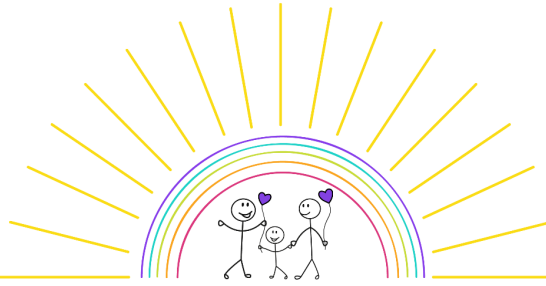
At The Wild Ways, along with our sister organisations: Raising a Wild Child, The Wildheart Foundation, and The Wild Child PDA Foundation, we are committed to placing children at the center of the learning process. The use of *Evidence Me* ensures that we can effectively monitor the impact of children's learning, celebrate their achievements, and identify areas requiring additional support. This policy outlines the principles for the appropriate use of *Evidence Me* to safeguard sensitive information, enhance teaching/mentoring practices, and promote positive engagement between YPGs, CYP, and parents/carers.

Objectives

1. Child-Centered Learning:

- Focus on individual student needs by using *Evidence Me* to monitor and assess progress in alignment with learning objectives.
- Utilize a variety of media to capture and store observations, providing comprehensive insights into each child's development.





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2. Efficient Reporting:

- Generate reports that showcase learning progress and attainment, enabling meaningful reviews by staff and stakeholders.
- Facilitate transparent and actionable sharing of student progress with parents/carers.

3. Enhanced Teacher Efficiency:

- Use the app's teacher-designed features to streamline observation recording, giving educators more time to interact directly with learners.

Data Sharing Protocol

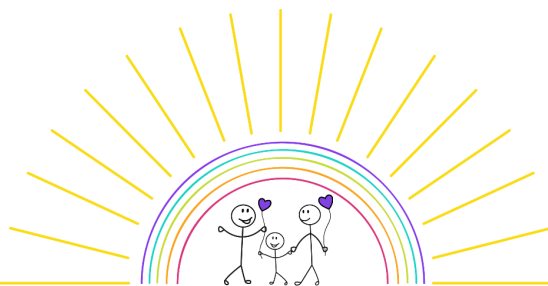
1. Parents/Carers Access:

- Parents/carers will have access only to information explicitly shared with them concerning their own child/children.
- Parents/carers cannot view or access data or observations about other children under any circumstances.

2. Staff and Administration Access:

- All staff and administrative users with access to *Evidence Me* will have full visibility of all observations within the platform.
- The system does not currently allow for restricting access to specific observations or data for staff or administrators.





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Guidelines for Usage

1. Capturing Observations:

- Observations should be recorded accurately and promptly to reflect the child's progress and areas for improvement.
- Utilize multimedia tools within the app to enrich the quality of observations.

2. Data Privacy and Security:

- Staff must follow the Foundation's data protection guidelines to ensure sensitive information is securely stored and accessed only for educational purposes.
- Any breaches of data sharing or misuse of the app will be addressed in line with the Foundation's disciplinary procedures.

3. Parent/Carer Engagement:

- Regularly share updates with parents/carers to foster trust and collaboration in supporting children's development.
- Ensure communications are clear, consistent, and relevant to the child's progress and milestones.

Monitoring and Review

- Regular audits of *Evidence Me* usage will be conducted to ensure compliance with this policy and assess its effectiveness.
- Feedback from staff and parents/carers will be collected periodically to inform updates to the app's use and related practices.

Acknowledgment

By using *Evidence Me*, staff, parents, and carers acknowledge their roles in maintaining the integrity, security, and purpose of the system in fostering a supportive learning environment for all children.

